

LEGAL
SOFTWARE SOLUTIONS
and
Online Resources 2015 *for*
AUSTRALIAN LAWYERS

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TRANSLATIONZ PTY LTD

Legal Software Solutions and Online Resources 2015 for Australian Lawyers

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INTRODUCTION

The legal profession requires that lawyers and their assistants deal with large volumes of highly sensitive information, manage a heavy caseload, and stay up to date in specialised areas.

While exceptional individual habits can certainly enhance your performance and that of your colleagues, the great advantage of living in this technological age is that there is a wide variety of tools to help you easily and effectively manage your practice.

This overview describes the different types of software available to legal firms to assist with such tasks as: data management, document sharing, backup, security, time management, accounting, marketing, presentations, conference organization, research, and much more.

These products include cloud solutions as well as desktop software, and some have the advantage of being able to run on laptops, tablets and smartphones. Some enable you to use in different ways tools that you are probably familiar with already. You can choose a complete package or scale up or down according to your needs now and in the future.

If you are seeking to modernise your firm and improve in all areas of your practice, a good knowledge of what is available will help you choose the best solutions.

If at any point while you're reading this guide you have any questions, please do not hesitate to contact me. If you have any questions regarding translation or interpreter services or interpreter equipment or would like to reach out to me on other matters please visit www.translationz.com.au for contact details.

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Legal Software Solutions 2015

Software Solutions

1. Aderant [<http://www.aderant.com/>]



Renowned as “the world’s largest independent provider”, the legal software solution of this company lets you be an expert attorney from anywhere, at any time. Their products – Aderant Expert, Total Office, CRM4Legal, CompuLaw, Deadline.com, Novient and Redwood Analytics – provide efficient solutions in terms of plaintiff accounting, and resource management, for instance, to manage your business as well as protecting it with the upgraded Workflow Software, and Rules Database Solutions. A third option to use these solutions would be to grow your business with powerful forecasting, enabling making smart decisions through the likes of Business Intelligence and Law Firm Profitability.

2. Iron Mountain [<http://protection.ironm.com.au/backup-storage/>]



Did you know that it is possible to effectively deliver peak performance with just reliable offsite backup storage? Iron Mountain has solutions both compliant and convenient for you to handle storage, whether it’s protection, recovery services, offsite tape storage, offsite backup, document storage and records management, document management solutions and high volume scanning, or data destruction and document shredding that you require in order to streamline your processes. In addition, it is web-enabled, and secure at every stage, as well as offering cost-effectiveness and round-the clock availability.

3. AltaPoint LockPath Inc. [<http://www.lockpath.com/>]



What makes LockPath stand apart is its ability to deliver reliable applications for managing your information security programs, ethics, risks profile and other areas of compliance, meeting the requirements of InfoSec software and corporate GRC. With its Keylight platform offering a centralized data system, you can be strategically proactive and efficient in preparing for audits, overcoming IT threats, responding to client inquiries, tracking investigations, as well as in compliance with the industry’s regulations. What’s more, the automated processes are flexible to accommodate the changes within your firm as well as your decision to switch from an on-premise to in-the-cloud options or vice versa.

Practice Management

4. Amicus Attorney – Gavel & Gown Software [<http://www.amicusattorney.com/>]



Getting your hands on this software will allow you to be a winner who is capable of serving more. Running it as either a cloud solution or desktop software, you can improve teamwork to save you a lot more time, besides being organized while reducing the risks at work. And in the meantime, you can efficiently capture billable time with Amicus TimeTracker. The products to choose from differ too on the basis that no two firms are alike in size and area of practice.

5. Association of Legal Administrators [<http://www.alanet.org/>]



Take the leap and join ALA to ensure both you and your business reach newer heights. You will find a mutual platform to share and simultaneously learn from the ideas and solutions offered here. Operating as a networking platform, it signifies opportunities for profitability and productivity while the myriad of e-learning sessions gives a boost to your legal management skills. Your membership will further entitle you to a legal management magazine and weekly emails and give you access to its research centre.

6. AVVO [<http://www.avvo.com/>]



Signing up with AVVO turns the tables in your favour: it has all the right kind of (and user-friendly) tools to help you market yourself and increase networking and the prospective leads for your business. You can also contribute your expert opinion by being active on the A&A forum and sharing your legal knowledge via AVVO legal guides – and that is just the beginning! Explore more options to help the average person make a legal decision confidently.

7. Bellefield, LLC [<http://www2.bellefield.com/>]



The better these technological innovations get, the more competent you get in serving your clients on the go. This is because you can now concentrate on your job only, while apps like iTimeKeep facilitate an accurate, 24/7 mobile time entry for you and your attorneys, to remove the hassle of the last-minute examination of your call logs, calendar, and emails. The convenience has been multiplied with easy integration across different OS and devices.

Moreover, with the iDocExplorer, you'd have access to your complete document database at your convenience. Reviewing and annotating becomes easier, knowing that it is compatible with other apps like iAnnotate and GoodReader. You save time voiding manual search options, implementing it for as many attorneys prefer, while benefitting from bank-grade security for your legal documents.

8. Big Hand, Inc. [<http://www.bighand.com/uk>] z



Enabling successful practices on a global scale since 1996, this software provider has been used by a lot of professionals to complete their tasks. Empowered with tools to prioritize, attorneys can increase productivity, flexibility, visibility, and security, while reducing overhead costs with their speech recognition software, workflows and reporting software, Mobility Suite, and Digital Dictation to automate flawless data entry and management. You can attach documents/links to dictations, set alerts for important items, record/edit/share dictations, and track progress of the work assigned, all from the convenience of your smartphone.

9. Brainloop Inc. [<http://www.brainloop.com/en.html>]



Your individual performance can get all geared up in collaboration with the easy-to-use provider of Brainloop. The Brainloop Secure Dataroom will be your shield card for offering due diligence. So, you can enjoy your clients' trust, working and collaborating within and outside your IT environment, without ever having to fear hacking or other technical actions that steal confidential data! In addition to this, Brainloop doesn't need any tools other than IBM Notes/Microsoft Office that you are probably using already, so there would be a seamless integration of your information.

10. CHL Software [<http://www.docmoto.com/>]



The team at Docmoto believes in empowering every professional organisation to find relevant information within seconds only. That is, you should have the necessary control to find and access the important assets at the right time, once you categorize them. With sophisticated tags, imagine bringing in flexibility when managing not only all types of documents but your emails and their respective attachments too. Other features that come with the well-designed yet familiar Mac interface include central repository, automated revision control, complete audit trail and tracking, and replication of DocMoto across various offices.

11. Chrometa [<http://www.chrometa.com/>]



It's time you pampered yourself with this "personal timekeeper" to record any activity on your smartphone or computer without troubling you about it. You can remain connected through laptops, tablets, and smartphones, and have the software running in the background to take care of the time you would have spent doing it. The best part is that even if you are simultaneously drafting emails for different clients, the activity log will be able to maintain this clearly using standard rules before exporting them to QuickBooks, Clio or another system for creating invoices.

12. Citrix ShareFile [<http://www.sharefile.com/>]

Citrix ShareFile has evolved primarily to provide services enabling your personal workspaces to be the most impressively secured ones around, particularly if a case includes the mobility management perspective. It further allows it to be integrated into your chart of daily operations. And once its portal has been customized to match your website and logo, there's no stopping you using it to make folders online, access files from any device, and get a delivery notification for transfers up to 10GB. With the ShareFile Plugin for Microsoft Outlook, you can even send documents in a secured manner.

13. Clio [<http://www.goclio.com/>]

Clio 'literally' promises to keep you organized throughout the day. It calculates your hours (the billing features seem so much more appealing now), tracks those missing files, and helps generate invoices, besides using other tools of a practice management system. What's new is its ability to sync with popular applications like Google Apps, so you can work more comfortably. If you are seeking to modernize your firm, get Clio now.

14. Bulletpoints [<https://www.bulletpoints.com.au/>]

Facilitating your busy practice, this forum was established to ensure you have the legal education compulsory for your field of specialization. You can even have alerts for other legal topics that interest you. You need only book yourself in here to find and track your CLE/CPD points in a simplified manner. As a member, you will have the benefit of your personal CPD Tracker, as well as the chance to buy a great number of CLE/CPD options without having to switch sites.

15. Clustify/Hot Neuron LLC [<http://www.cluster-text.com/>]

Clustify can be of assistance to your firm, given that a law practice should never be hassled by the millions of files residing in its computer. It uses the innovative algorithm structure to find the relevant ones, categorizes them, and provides an overview of the complete set in real time, giving you a more consistent and less expensive e-discovery solution. Its review capabilities include near-duplicate detection and predictive coding, guaranteeing less labour and more efficiency.

16. Chilli IQ [<http://www.chilliiq.com.au/>]

Nothing beats the professionalism of this platform for conference organisation in Australia. Serving firms irrespective of their size and across multiple sectors, it aids in conducting quality conferences, meetings, and seminars. Using the platform constructively, individuals (speakers, delegates, endorsing associations or sponsors) can discuss latest trends as well as learn the chosen business theme, to bring about a positive change in the effectiveness and productivity of their practices.

17. Australasian Legal Practice Management Association (ALPMA) [<http://www.alpma.com.au/>]

The ALPMA administrator functions to guide other like-minded professionals in a variety of key areas, including, for example, responsibilities regarding the HR department, those overlooking the financial department, and the ones concerned with the operational management role. Additionally, it enables peers and experts alike to improve strategically the way their firms provide services across Australia, speeding up too, their respective career progression, by developing interpersonal and leadership skills.

18. LawMaster [<http://www.lawmaster.com.au/>]

LawMaster has been catering to the needs of legal practices for more than two decades, exploiting the familiar standardised Microsoft platforms to reach optimal performance reliably both on and offstage. Users can securely host professional services in terms of costing and billing, document assembly automation, case management, marketing intelligence, and virtual mail room via mobile. With the comprehensive coverage provided at affordable rates, you would still be raking in profits, working with an application that is scalable.

19. QuickFee. [<http://www.quickfee.com.au/>]

The best thing separating QuickFee from the rest as a "Professional Fee Funding Partner" is how they make it an important point to prioritize quality in their turnaround time for the sake of healthy client relationships. Understanding practical tools like the instant quote report of the process, its members can relax, knowing their accounts will be taken care of within five business days, that there is no minimum limit to sign up for it, and that they can be selective about the client(s) they want to offer it to without extra charges. As far as their clients go, they love the expertise that allows them a wider and convenient

range of payment options and compels them to choose this firm confidently for every opportunity for which they want to engage its services!

20. Digital WarRoom [http://www.digitalwarroom.com/]



Whether you are a cautious bidder or an avid tech fan, a big enterprise or a small one, Digital WarRoom is suitable for both extremes. The e-discovery software application has been engineered to back “hundreds of document reviewers” worldwide. It lets you create, process, analyse, and manage unlimited documents and emails from the data at hand. Your practice will now be in your control only. The model has been tested successfully in investigation and litigation cases. You lower the cost and yet still deliver efficiently, with the easy installation, configuration, and management that results in zero corruption or loss of files between transfers.

21. E-Typist, Inc. [http://www.e-typist.com/]



E-Typist is the next best thing to having another professional transcribing your legal dictation for every case that is forwarded to your section. Uploads from PC as well as smartphones have been enabled for this server so that you can have prompt and accurate turnaround for interviews, reports, pleadings, and even investigations, while respecting their confidentiality. In addition, the documents will be proofread. You and your virtual paralegal can create a library of the documents too. Additionally, the services are offered at competitive rates.

22. Findlaw. [http://www.lawyermarketing.com/]



Marketing your law firm in today’s digital world can be a complicated task for any solicitor. Between websites, SEO and online ads, there’s no shortage of valuable yet unfamiliar options to reach prospective clients. Let the experts at Findlaw do what they do best in online digital world and you can keep practicing law. They’ve been helping solicitors since 1996.

23. High Impact, Inc. [http://www.highimpact.com/]



Giving attorneys a chance to include illustrations and interactive presentation sessions, seeing how art and animation appeal to both our intellect and our senses, and make our cases appear more vividly, are the services of High Impact. It has an easy-to-use interface to produce the right message for powerful and quantifiable results. Hiring the services of the Media Powerhouse for case strategy and trial consulting would definitely give you and your clients the upper hand.

24. HotDocs [<http://www.hotdocs.com/>]

You can procure the award-winning services of HotDocs if you are having trouble in generating documents, i.e. its assembly and automation processes. Running on either the desktop, on-premise, or in the cloud with HotDocs User, HotDocs Server/Web Apps, and Cloud Services/Document Services respectively, it speeds up and simplifies streamlining and transforming of transactional documents to process applications that can work in any and every case management system. It cleans up faulty practices and is more accurate in standardising documents.

25. Thomson Reuters [<http://www.thomsonreuters.com.au/products/the-laws-of-australia/>]

Thomson Reuters has integrated solutions, including those for workflow, document and precedents management, operations, legal research, and business development, to simplify your tasks and let you practise confidently. There are also backlinks to the other services such as law reports, along with in-depth commentaries and references, enabling you to conduct thorough research. You will appreciate the quick help, with content covering more than 320 topics from each of the Australian jurisdictions.

26. LawPal [<http://lawpal.com/>]

Go no further than LawPal when you seek to plan, execute, and track communications, notes, and transactions in a cloud-based environment. There is a guarantee that your work will never go amiss in any way that cannot be bailed out later on. In sharing, reviewing, and storing data with your clients and relevant third parties, you relax knowing that your team remains organized, at the very least, with its “bird’s eye view” interface, a checklist, and notifications about progress per project. The documents, moreover, can be managed separately and responsibly.

27. Legal Files Software, Inc. [<http://www.legalfiles.com/>]

For administrative or legal functions for every advice, contract or compliance etc. that you need to prepare for the client, you can find every resource here. The fact that this management software has not only been developed but evolved in a legal environment gives it a kind of credibility that no other software can claim. You can rely on it to keep you current. It’s easy to use and easy to customize.

28. LIT Software, LLC [<http://www.litsoftware.com/>]

You can hope to accomplish an impressive rapport with your clients when using LIT software. It can be divided into the simple-to-learn and secure TranscriptPad and TrialPad to help attorneys get the desired help to get their company's data organized and to present that evidence. Lawyers can work on their reviews, add annotations to their transcripts, and collaborate on the go if their iPad has the transcript app downloaded. It is the latter, however, that polishes and presents facts professionally. Cash in on 100% reliability.

29. LITO Law [<http://www.litolaw.com/>]

As a member of the Legal Information Technology Organizer, you get to enjoy its features, which include case, document, and time and motion management, as well as a trial notebook and a powerful security standard. You can colour code cases to indicate the status of your performance; create, store, access, and correct your files and coordinate all practices. Whether you want it in the cloud, on your servers, or in a private cloud, you can opt for their services accordingly. With these tools, you can inevitably improve the productivity of your firm.

30. Logik [<http://logikcull.com/>]

Use this software to show how professional and serious you are about your success. Your size and capability is not an issue if you can work effortlessly to have all sorts of data sets and all your facts sorted out and neatly compiled by means of its Culling Intelligence. For smart ECA, document production and review, eDiscovery processing, client collaboration and matter mobility, it saves your time pretty much *without* skipping steps on the way.

31. Marketcircle [<https://www.marketcircle.com/>]

The innovative services from the Marketcircle are meant to foster the growth of their users. Offered in a dual style – Billings Pro and Daylite – the product insists upon furthering the productivity of the team. The beautifully designed templates bring in instant payment for time, mileage, and other expenses, and lets you be versatile once the projects are finished. There is multi-device and multi-user support with a system that doesn't need an internet connection! With Daylite, specifically, you use iOS for ensuring that everything you need to do business (contacts, notes, schedules, sales opportunities, etc.) is in one place only.

32. LawWare [<http://www.lawware.com.au/>]

These software solutions, gratifying the demands of practitioners, are 100% Australian developed and owned. Its financial and accounting system is tried and tested with an easy-to-use interface featuring ESS Online Searching, InfoDen, and Softlog cost recovery. Other options to consider from the comprehensive package would be email management, workflow management, precedents, document automation, time recording, controlled money, security pack, payroll, and web design. When all the little details are taken care of, you are free to focus on the more important aspects of your practice.

33. Open Practice [<http://openpractice.com.au/>]

Open Practice has an extensive range of applications that both web as well as Window-based users can employ in all walks of legal practice. Their products are perfect for managing workflow, content, practice management etc. The integration of all these highly sophisticated services in the OP Legal Ecosystem does not allow for any error on your part. It is in your best interests to go for the whole package, scaling it down if need be or letting it grow as you advance.

34. Minify [<http://www.minifydiscovery.com/>]

Operating as a 3rd generation electronic Discovery software, Minify facilitates a speedy as well as efficient review of the documents for easy identification and analysis of the data within. It has a simple interface, which saves more time, but can be adapted to display as per user needs. The automated workflow output is both impressive and reliable, with platforms offered by MinifyData and MinifyView, the former meant for collection and analysis, and production and export while the latter are mainly maintained for data analysis and review.

35. Mobile Helix [<http://www.mobilehelix.com/>]

The feature that separates Mobile Helix from other software is that it focuses on being mobile, whereas the rest have this listed as a secondary benefit. For cost-effective, secure, and flexible products such as Link Email, Link Files, Link SharePoint, and Link App SDK, you can be assured your data is handled well. With tablets and smartphones, you get to be productive and creative as well, controlling how and when you work as you offer clients consultation and collaboration on their files in real time.

36. MyCase [<http://www.mycase.com/>]

MyCase is the only software for case management to have an integrated Client Portal, an advantage to your client, and, subsequently, to your firm. It enables attorneys to not only be able to communicate with clients but to have your day-to-day tasks simplified with organized reminders and billing timers, and your contacts and documents to access anywhere and at any time you wish. You don't need extensive training to use this affordable software.

37. PerfectLaw Software CDW Perfect Practice [<http://www.perfectpractice.com/>]

Have your firm partnered with the Perfect Practice Case Management, including their time and billing services, to own a fair share of quality training, software, and support products for full-featured case management. You will further have complete power over your document management and assembly, email integration, scheduler, and its very own Perfect Practice Notify! With the flexibility to bend to your rules and not vice versa, it has demonstrated zero requirements for custom programming in providing automation to multiple areas of law.

38. ProLaw from Thomson Reuters [<http://www.elite.com/prolaw/>]

Getting this law firm business management software gives you complete rights to begin focusing on your business' profitability now while the automatic ProLaw will handle your petty worries of streamlining and managing business documents. With its 3E solution, you are the one-stop shop to satisfy your clients. To be exact, there is highly configurable portal tech, absolute mobility, secured and unspoiled info, the ability to track activity and manage workflow, along with the multi-language and multi-currency support, collaboration, reporting, and analytics features.

39. Second Chair Mobile [<http://www.secondchairmobile.com/>]

A go at the Second Chair Mobile to prepare for a trial – using it during the trial even – is your chance to be efficient at your convenience (and cost-effectively too!) without having to waste any more resources. Take a chance with its templates or design your own. You can also annotate and take notes as a discussion proceeds. Link the exhibits to their respective lists, present them, and email or print them.

40. Smokeball [<http://www.smokeball.com/>]

Ordering Smokeball is the solution for your law firm because, as a productivity software, it is faster than the rest in managing your documents expertly and allowing collaboration via digital filing in the cloud to improve overall profitability on the go. Whether it's the database of contacts, emails and files for the relevant matter, it's there in one place for everyone to access and avoid wasting time. You can create documents promptly, convert them to PDFs instantly, and manage standardised, legally correct and up-to-date templates for your firm.

41. TheFormTool, LLC [<http://www.theformtool.com/>]

Update yourself for a long-lasting performance with TheFormTool PRO. It's the most user friendly and intelligent instrument for document assembly. One product that aims to modernize document automation and has all the features of TheFormTool is the Doxserá. Feed it with external graphics, text, and tables, and it will be producing multiple documents quickly and without errors. The text and graphics can in turn be stored for subsequent searches through tag, title, keyword, text, and subject.

42. Thomson Reuters [<http://west.thomson.com/>]

You know you are ready to combine the tech (and that includes the mobile app, the secure cloud hosted software and legal research) with expertise for delivering legal business in terms of reviewing, analysis, drafting, and more, every single day when you call in the professionalism of Thomson Reuters for your legal firm. Whether yours is a small law firm or a large one, the features are practically scalable to manage, sync, and grow your practice.

43. Time59 [<http://www.time59.com/>]

Time59 is representative of a competent, web-based time and billing software that is available for Mac, Android, or iOS. You just need an internet connection and a web browser to install and run it securely. The features are great in quality, easy to use, and keep you updated with accounts information. You can now keep track of multiple timekeepers with no need to enter an expense or time record repeatedly. Similarly, you'll appreciate its automatic calculation and formatting – especially if your client requires LEDES – for invoicing.

44. Sookasa [<https://www.sookasa.com/>]

Sookasa is to help you encrypt your sensitive data before you proceed to share it via cloud-based storage systems such as Dropbox. This security measure is to avoid accidental sharing with unauthorised parties. So, even if it is stolen or you want to restrict a party after having shared the file once, a click on your part is all it will take to prevent access. It's FERPA and HIPAA compliant, affordable and available offline. An amazing feature is that even if the file has been shared/downloaded externally, you still get to confirm every access to them with its audits.

45. Viivo [<http://viivo.com/>]

Another project that delivers with respect to storing and sharing key documents in a cloud-based storage system like Dropbox, Google Drive, or OneDrive is Viivo. You can enjoy the services of automatic compression and synchronisation, storing and sharing FIPS-compliant data on mobile (Android and iOS) or desktop (Mac and Windows) through Viivo. And all that is achieved without even breaking the workflow of the cloud provider. You no longer need to waste money on file management systems and servers or data diligence rooms, while your data is kept portable for easy switch of cloud providers.

46. UberConference [<https://www.uberconference.com/>]

Nominated as the best business app of the year, UberConference is one of the best teleconferencing systems in the industry. It's rich in features including document sharing, web conferences, international calling, and free call recording. You enjoy the experience, with multiple controls such as muting a noisy caller. Enjoy too being given direct access to the integrated social profiles of your callers that takes collaboration to a personal level while sharing screens.

47. The Wirecutter [<http://thewirecutter.com/>]

One website that merits recognition in providing for tech-savvy litigators is the Wirecutter, saving time and money for its members, who strive to remain updated on the best technology in the market. By focusing on only premium quality, as has been determined by testing, research, and of course expert opinion, the site is easy to navigate and has a list of gadgets for every category to help you out.

48. WealthCounsel, LLC [http://www.wealthcounsel.com/]

The Wealth Counsel is able to take practising law to a whole new level: you will have the advantage of continuing your education WITHOUT having to compromise on your clients. It's a whole new world that connects over 3600 people in an active community. You have the chance to remain up-to-date with the intricacies of your field and the tools that you will need for your practice to build, market, and shine above the rest in only a fraction of the time you usually require.

49. Wolters Kluwer Law & Business [http://wolterskluwerlb.com/]

The products and services compiled are for legal practitioners a way to obtain their desired outcome. Whether it's planning strategies, advising individual clients, learning from distinguished authoritative figures, or teaching them to fuel their practice to retain their effectiveness, this website has it all. With workflow tools and educational resources such as ComplyTrack, ftwilliam.com, General Counsel Navigator, RBsource, Trademark Navigator, Wolters Kluwer Daily Reporting Suite, and Loislaw, it keeps you updated with research, and gives you access to organized content that would have cost you time and money otherwise.

50. WordRake [http://www.wordrake.com/]

With WordRake, you will be assured that your work is proofread and improved by the best editor available. An ordinary tone, any clutter, and disjointed, ambiguous or grammatically incorrect notes that your draft may be suffering from will be corrected, making your copy more engaging and perfect. By getting prompt assistance every minute of the day, you can get your message across more effectively and learn to become a better writer as well.

51. WORLDQX World Software Corp. [http://www.worldqx.com/]

Worldqx is setting some standards as the prize-winning document management system. Its cost-effective, timesaving and user-friendly products are reliable in allowing lawyers to access, control, share, and manage specific documents. You can have instant access to your data –emails/documents related to a specific client/project/topic. The comprehensive features available are also flexible in the sense that they do not restrict you to certain file types. To conclude, it facilitates security and enables organisations to tackle unexpected challenges suitably and more swiftly.

52. Yodle [<http://www.yodle.com/>]

Notorious for helping 250 types of industries, Yodle signifies profit for its users by helping them create and operate promotional strategies in a scalable manner with a well-prepared method. It's the perfect solution to easily have your presence online to show up on popular search engines via optimised websites, a killer social media presence and ongoing support. What's more, distributing special offers, managing email marketing and customer reviews will be made simpler by the minute. The tagline for Yodle – success simplified – says it all

53. The Law Institute Victoria [<http://www.liv.asn.au/>]

The Law Institute of Victoria is a professional organisation acknowledged by business, government and the general public as the leader of the legal profession in Victoria. The Law Institute Victoria website provides its 17,000 members professional and personal development. This website provides access to many products, services and activities including; access online training courses, essential information and resources to unique opportunities to connect with other members of the legal profession and much more.

54. The Law Society [<https://www.lawsociety.com.au/>]

The platform is especially valuable if you are in the embryonic phase of your career because it lets you make acquaintances, exchange ideas over a case study, discover educational resources, and get ethical guidance. The members can engage in assignments that interest them. They have separate committees organising their variety of activities and events that you can get involved with. Alternatively, you get a chance to be a part of their teams of general delegates and/or their mentoring program.

55. LEAP [<http://www.leap.com.au/cloud/> ; <http://www.qls.com.au/Home>]

As a cloud-based practice management software, LEAP is about automating your document management, forms, and legal precedents. Besides, in addition to the electronic backups and data synchronization for every time you log in, you get everything “in the palm of your hand” by going completely mobile. For a bonus, it reduces your support costs by removing the need of a server to host your data as well as to upgrade its software.

The Queensland Law Society, on the other hand, represents the professionals of the legal field that it had the chance to foster. Joining this, guarantees the growth of your practice in terms of efficiency and

profitability via online learning, specialist accreditation, in-house training, practice management courses, conferences, and seminars.

56. HighQ [<http://highq.com/industries/law-firms/>]



With HighQ, you get personalized products to provide transparent services to your customers. You are in complete control of your files as you collaborate or seek (private) social networking online with colleagues or clients in a secure environment. Next, you and your team are able to honour the deadline with its fast processing tools like

Publisher and Dataroom, along with complex project management when dealing across a number of time zones and systems.

57. LexisNexis [<http://lexisnexis.com.au/>]



A practice management solution that can bring flexibility to your practice while systemizing your system is what Lexis Affinity aims to be. You know it's compatible with your client-centred approach

when there are separate tools for client management, integrated research, document management, time and billing, workflow, integrated accounting, scheduling, integrated searches, forms and precedents, marketing, reporting, and client extranet. Not only will you acquire a complete analysis of your performance, but you will also be able to build up e your business.

58. Momondo [<http://www.momondo.com/>]



One site that can provide you with excellent options for travel is Momondo. Whether it's a hard-to-find deal in flights, car hire, hotels, or holiday rentals, you can avail yourself of their extraordinary services. It is surprisingly not owned by an airline or

hotel, so you can review for free, destinations that suit your lifestyle and interests: beaches or shopping, for instance. To make it easier, they have them categorized as romantic, family, fancy, cheapest, cultural, local, social, and the most popular.

59. Skyscanner [<http://www.skyscanner.com.au/>]



Skyscanner brings its customers a rich assortment of options to consider on their trips. If you need to rent a car or are selective about the hotel you stay in or want to explore which flight, specific airline, and airports will prove to be convenient, you can let it search the

desired item for you to compare and even book, in seconds. They even have cities and countries on the list in over 30 different languages for instant comparisons as your destinations-to-be.

60. LawMaster [<http://www.lawmaster.com.au>]

Integrate LawMaster in your practice and you can include clients, creditors and debtors on a single database. With features like the leading legal analysts FMRC and Legal Resource Management, there's no doubt that you can lead the sector. Its innovative solutions for automating and managing, for example, document assembly, marketing, a library, and a virtual mail room, and functioning even at HR level, secure a rigorous, 'dynamic environment' for your practice. The application works seamlessly with all products supported by Microsoft.

61. Clio [<http://www.goclio.com/>]

Using the practice management system of Clio, you have a mobile friendly cloud-based program at your service. Its tools such as time tracking, document management, calendaring, note taking, managing retainers, trust accounting, and billing are everything you and your firm will require to have an efficient practice. Knowing moreover that it loves applications like Dropbox and Google Apps as much as you do, you can keep expanding your boundaries with "bank-grade security".

62. Lawyers Weekly [<http://www.lawyersweekly.com.au/>]

This publication has been acclaimed for the way it has the power to influence legal practitioners. Each issue has news-breaking reports and the latest deals and technological features that are on the market, and opinions from industry experts that cover events and educate practitioners. Rated as the foremost source of analysis as well as independent news for the legal businesses in the country, it also provides the latest gossip for enthusiastic individual readers.

63. Meeting Wizard [<http://www.meetingwizard.com/>]

It's free, simple and easy to use when you want to invite people to schedule events and meetings. It helps you send automatic reminders, propose dates, and manage individual responses before confirming one that's reasonable to all so you can save your time and enjoy being effectively productive. Adding notes, making cancellations or other similar situations can be handled professionally. You do not need to download anything either; the participants should have access to a browser and email and they are good to go.

64. Actionstep [<http://www.actionstep.com/au/legal/>]

Actionstep has everything to do your work for you. From workflow, document automation and case management to client portal, client billing, and custom reporting, the whole

thing will act as your right hand for running the practice. It even takes care of the marketing and sales/CRM function. Moreover, the cloud-based part means you only need an internet connection to access it wherever you are in the world. Its integrated accounting and a timeline in social media style are some innovative and refreshing changes.

Social Media

65. Google Plus – Lawyer Group [<https://plus.google.com/communities/107643559910745534593>]



As a hub of social activity on the web, Google+ communities become the ideal place for you to connect with likeminded people. One rule that you have to follow joining this group, though, is that you cannot be a backbencher here: you have to introduce yourself as you join other professionals from around the states and get yourself involved in Business of Law, in Legal Tech, and in Law School. Keep yourself updated with news about laws regarding bankruptcy, immigration, family, real estate, employment, sports and entertainment, and intellectual property. You can learn more about SEO and Social Media for Lawyers too.

66. Legal Marketing Group in LinkedIn [<http://www.linkedin.com/in/prestonjclark>]



Since it boosts your business more when you are working alongside and cooperating with other professionals, learning from their experience and trying to improve your account, one such platform is the legal marketing group at LinkedIn. It doesn't matter whether you are an entrepreneur or part of a bigger firm, because even as each has individual objectives and issues to deal with, they require the same solutions as everyone else to ensure optimum compliance when dealing with employee training.

67. LexisNexis [<http://www.lexisnexis.com.au/en-AU/home.page>]



This site becomes your smart tool to garner efficient productivity at your firm with its specialized experience in dealing with all sorts of legal issues. By using LexisNexis, you can effectively dodge risk factors, be productive, and, consequently, roll in more profits. From technology (practice management, workflow and productivity) to content (business intelligence, legal research, academic), there are practical solutions here for individual units to make an informed decision.

68. ESILAW [<http://www.esilaw.com/>]



ESILAW is fully equipped to meet the requirements for your accounting to be in order, whether it is trust and general accounting, financial productivity reporting, accounts payable, or bank reconciliation. Alongside that, the program is an easy-to-use practice management software that will have your data simplified, automated, managed, and accessible in record time. And yes, there's the edge with backup too and the fact that you can measure the performance of your firm and clients reliably and know where you need to smarten up. The program is in compliance with international rules,

compatible with Office and Windows, and is frequently updated to optimize productivity and still reduce your workload.

Marketing Information

69. myShingle [<http://myshingle.com/>]



Inspiring and helping small firms and individual lawyers with their practice since being initiated in 2002, is this blog with its extensive set of resources. These range from free eBooks, blog posts, forms, and checklists for attorneys to make use of every day. If you register with the site, you will have access to even more tools like tracking your comments and site customization, besides being able to get your quality work published without having to grant the site exclusive rights to your post.

70. 3 Geeks and A log Blog [<http://www.geeklawblog.com/>]

3 Geeks and a Law Blog

This trio is available to bank on for administrative issues relating to running a large firm. They have specializations in internet marketing, knowledge management, and library sciences respectively, and so are in a position to guide you about pricing and advertising strategies, apart from other functions. They also have an option for guest blogging, so if there is something relevant and simultaneously interesting, then you may have a shot at it.

71. BirthDatabase [<http://www.birthdatabase.com/>]



With a database for more than 120 million names, this website will help you to track down personal details that can acquaint you with each of your clients and co-workers alike. Besides this, the tool is exactly what you need to track names, aliases, addresses, (unlisted) phone numbers, Social Security numbers, vehicle information, driver's licenses, email addresses, and even neighbours and relatives. Although you do have to be careful if the zip/state/city stated is recent or not, it does prove useful by identifying the correct person for you.

72. Janders Dean [<http://www.jandersdean.com/index.php>]



Experience | Trust | Expertise

A forerunner in the trade of management consultancy, this company is one you can seek to benefit from. Their creative, client-oriented approach is reflected in the way they handle various projects, providing concrete results with respect to trends for law firm management and business information and technology. Some of the areas that they are proficient in include knowledge management assessment and strategic planning, enterprise search and business intelligence selection and design.

About the Author



For more than 11 years, Karen Hodgson has been the CEO of Translationz Pty. Ltd. Translationz has grown from a small translation business into a global company serving thousands of clients across industries. Major law firms, government agencies, mining, pharmaceutical and medical industry clients, workers compensation agencies, banking and insurance and many other businesses are raving fans and actively engage Translationz for translation and interpreting services and interpreter equipment. Karen is Managing Director of the Australian and USA offices and editor of a popular online journal *Translation Journal* www.translationjournal.net.

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